



# Annecy Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Sutton Avenue, Seaford, East Sussex BN25 4LF

Telephone: 01323 894892

Email: [office@annecy.org.uk](mailto:office@annecy.org.uk)

Website: [annecy.org.uk](http://annecy.org.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2023-24

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with a faith criterion i.e. being a member of the Catholic Church, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the applicable Catholic criteria. This may affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2023–24, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2023**.
- For an In-Year Admission in the Year 2023–24, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**

**Child Details**

Surname	<input type="text"/>
Forenames (in full)	<input type="text"/>
Date of birth:	<input type="text" value="/"/> <input type="text" value="/"/>
Child's Home Address	<input type="text"/>
	<input type="text"/>
	<input type="text" value="Post Code:"/>
Home Telephone Number	<input type="text"/>
Proposed Date of Admission	<input type="text"/>

**Parent/Carer details**

Name (in full)	<input type="text"/>
Address (if different from child)	<input type="text"/>
Contact telephone number(s)	<input type="text"/>
Email Address	<input type="text"/>

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: _____	Year Group: _____
Name of child: _____	Year Group: _____
Name of child: _____	Year Group: _____

**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes  No

Date of Baptism

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

**Application Declaration (to be signed by parent/carer)**

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

Authority Common Application Form (CAF) to the Local Authority  
showing **Annecy Catholic Primary School, Seaford**  
as one of my preferred schools.

Yes No

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

Date:

**IMPORTANT CHECKLIST:**

- I have fully completed this Supplementary Information Form
- I have enclosed, where applicable, a copy of:
  - Certificate of Baptism in a Catholic Church (for Catholic applicants), **or**
  - Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)

**Additional Note for Catholic applicants:**

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The School Admissions Manager at Annecy Catholic Primary School, Sutton Avenue, Seaford, East Sussex BN25 4LF.**

**Reminder:**

The closing date for return of this form for a Reception Year place for September 2023 is: **15 January 2023.**

Note: The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice, please look on the school website or contact the school for a hard copy.